



**FRUITLAND SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING  
September 9, 2019**

|   |   |
|---|---|
| Date, Place & Time  | <b>The Fruitland School District Board of Trustees met Monday, September 9, 2019 @ 6:00 p.m. at the Fruitland School District Administration Office, 401 Iowa Ave., Fruitland, ID</b>   |
| Trustees in Attendance  | <b>Trustees: Chairperson Kelly Henggeler, Diane O'Dell, Debbie Hurrle, Matt Frye and Layne Howell</b>   |
| Administrators Attending  | <b>Administrators Attending:</b> Superintendent, Teresa Fabricius; FHS Principal, Marci Haro; Middle School Principal, Shane Burrup; Elementary Principal, Jared Olsen; Director of Special Programs, Sandy Valadez   |
| Others in Attendance  | <p><b>Others in Attendance:</b></p> <ul style="list-style-type: none"> <li>• Dan Coleman, Quest CPA's</li> <li>• Dan Reed, Transportation Director</li> <li>• Brooke Winston, Middle School Assistant Principal</li> <li>• Melissa Garrett, Elementary Teacher (2<sup>nd</sup> grade)</li> <li>• McKayla Mills, Elementary Teacher (2<sup>nd</sup> grade)</li> <li>• Mandy Forrey, Elementary Reading/Literacy</li> <li>• Daishel Witcraft, Elementary Teacher (1<sup>st</sup> grade)</li> <li>• Teresa Chandler, FHS Special Ed Teacher</li> <li>• Christina Mendoza, FHS Spanish Teacher</li> <li>• Brian Julian, Anderson, Julian &amp; Hull, LLP</li> </ul> |
| Call Meeting to Order   | <p><b><u>1.0 Call Meeting To Order:</u></b><br/>The regular board meeting was called to order @ 6:00 p.m. by Chairperson Kelly Henggeler.</p> <p><b><u>2.0 Pledge of Allegiance:</u></b><br/>Chairman Kelly Henggeler led those in attendance in the Pledge of Allegiance.</p>  |
| Consent Agenda – Minutes / Clerks Financial Report / Bills for September/ Resignations / New Hires / Volunteers | <p><b><u>3.0 Consent Agenda</u></b></p> <p><b>.1 Approval of Agenda</b></p> <p><b>.2 Approval of Minutes August 12, 2019 (Regular Board Meeting)</b></p> <p><b>.3 Clerk's Financial Report</b></p> <p><b>.4 Approval of Bills for September 2019</b></p> <p><b>.5 Resignations / New Hires / Volunteers</b></p>   |
| 2019–2020 Resignations  | <p><b><u>2019 - 2020 RESIGNATIONS</u></b></p> <ul style="list-style-type: none"> <li>• Karisa Daniel, Elementary Spec Ed Teaching Assistant</li> <li>• Larissa Snow, Elementary Spec Ed Teaching Assistant</li> <li>• Alicia Williams, Middle School Track Coach</li> <li>• Beatriz Peterson, Early Childhood Center Custodian</li> </ul>   |

2019-2020  
New Hires / Transfers

**2019 - 2020 NEW HIRES / TRANSFERS**

- Jerah Hines, Part-Time Kitchen Help
- Anna Tristan, Part-Time Kitchen Help
- Megan Fenton, Transfer from College Career Coordinator to Elementary Special Ed Teaching Assistant
- Mardine Olsen, High School PE Aide
- Sandra Henney, Full Time Bus Aide
- Marci Harris, 18/21 Year Old Program / Middle School Continuous Support Teaching Assistant
- Martin Wilson, Assistant Maintenance
- Kevinia Frazer, Elementary Special Ed Teaching Assistant
- Cameron Odgers, College & Career Coordinator
- Tabetha Seebart, Elementary Special Ed Teaching Assistant
- Rebekah Storey, Elementary Special Ed Teaching Assistant
- Julie Showalter, HS Kitchen Manager (Transfer from Elementary Kitchen Assistant Manager)
- MaKayla Roundtree, High School Front Office Assistant

2019-2020 Volunteers

**2019 - 2020 VOLUNTEERS**

- Bruce McComb, Band Volunteer
- Christina Cheney, Band Volunteer
- Carissa McComb, Band Volunteer
- Amada Peterson, Band Volunteer
- Bonnie Uriu, Band Volunteer
- Robert Uriu, Band Volunteer
- Kelli Roundy, Band Volunteer
- Debbie Westfall, Band Volunteer
- Verna Christensen, Band Volunteer
- Willa Borge, Band Volunteer
- Virginia Taggart, Band Volunteer
- Leigh Simmons, Band Volunteer
- Christopher Hollaway, Band Volunteer
- Carrie Hollaway, Band Volunteer
- Paul Cheney, Band Volunteer
- Alyssa Plaza, Band Volunteer
- Emmy Orellana, Band Volunteer
- Drew Wilson, Band Volunteer
- Diana Ferrira, Band Volunteer
- Lori Bennett, Band Volunteer
- Kurt Christensen, Band Volunteer
- Trina White, Band Volunteer
- Julie Showalter, Band Volunteer
- Tashina Kuester, Band Volunteer
- Archie Walker, Band Volunteer
- Denise Walker, Band Volunteer
- Michelle Adams, Band Volunteer
- Sonny Adams, Band Volunteer
- Durenda Wheeler, Band Volunteer
- Molly Donahoo, Band Volunteer

- Melssa Zueger, Band Volunteer
- Fatina Lopez, Band Volunteer
- Norman Beall, Band Volunteer
- Chrisit Garman, Band Volunteer
- Cannon Taggar, Band Volunteer
- Andrew Thomas, Band Volunteer
- Kelli Hinatsu, Prep Academy Math Tutor / teaching Piano
- Mike Tesnohlidek, MS Football Volunteer

Approval of Consent  
Agenda Item

A motion was made by Frye and seconded by Hurrle to approve the consent agenda items as presented. The motion was unanimously approved.

Dan Reed –  
Transportation  
Bus Routes & Safety

**4.0 Special Presentations:**

**.1 Dan Reed – Transportation Routes**

Dan Reed, Transportation Director, reported on FSD Bus Routes for the 2019-2020 school year. Mr. Reed commented routes are running smoothly and there are no safety issues at this time.

Bus Surplus –  
Bus #88, #89, #91, #97

Mr. Reed asked the board for permission to move the following 4 buses to surplus.

- Bus Number 88
- Bus Number 89
- Bus Number 91
- Bus Number 97

Mr. Reed stated bus number 88, 89, 91 and 97 are no longer are in running condition due to transmission and/or engine no longer working. Repairing the buses will cost the district more than what the buses are worth. Mr. Reed asked the board for permission to surplus the bids through a bid process.

Mr. Reed presented to the board a Bus Bid Form with the following information:

- Minimum bid of \$500.
- Bids due to Fruitland School District office no later than 4:00 p.m. Friday, October 11, 2019.
- High bid winners will be notified after the regular school board meeting on Monday, October 14 2019.
- Bus/buses must be paid in full and removed from FSD property no later than 4:00 p.m. Thursday, October 24, 2019.

2018 -2019 Annual  
Audit - Dan Coleman  
Quest CPA's  
Presentation

**.2 Dan Coleman – 2018-2019 Annual Audit Report**

Dan Coleman, CPA, representing Quest CPAs, P.C. presented the 2018-2019 audit report. Mr. Coleman reviewed the internal controls on pages 42-43, major fund compliance on pages 44-45 and profit and loss reports beginning on page 9. In all material respects, the financial position of governmental activities, each major fund of the Fruitland School District and the results of its operations ended in conformity with accounting principles. Mr. Coleman said that the district is doing well and is in good financial shape going into the 2019-2020 school year.

Mr. Coleman stated the district exercised good internal controls. Mr. Coleman appreciated the District office staff and individual schools for having the audit ready and organized. He commended Nikki Carter, Business Manager for minimizing the amount of adjusting entries required by the audit and monitoring the monthly financial statements of the schools.

Mr. Coleman's recommendations for next year are to become familiar with GASB 84 which requires ASB funds to be reported on the district financials and GASB 87 leases.

**5.0 Status Reports:**

**BUILDING REPORTS**

**.1 Elementary**

**Mr. Olsen**

- |                |     |     |
|----------------|-----|-----|
| 1. Enrollment  | 576 |     |
| • Pre School   |     | 12  |
| • Kindergarten |     | 121 |
| • 1st Grade    |     | 102 |
| • 2nd Grade    |     | 129 |
| • 3rd Grade    |     | 99  |
| • 4th Grade    |     | 113 |
2. Financial Reports
3. Fall Individual Pictures - September 19<sup>th</sup>
4. Student Teachers:
- Allison Nelson – Mrs. Wescott
  - Katy Nishizaki – Mrs. Grimes
  - Tessa Contrad – Mrs. Ward
  - Rebecca Galan – Mrs. Bridgewater

Jared Olsen -  
Enrollment, Financial  
Report, New Teachers,  
Fall Pictures,  
Grandparents Day &  
PTO Meeting

Jared Olsen, Elementary Principal, reported on:

Enrollment numbers, fall individual pictures, student teachers, Grandparents Day and PTO Meeting. Mr. Olsen introduced the following new elementary teachers/staff to the Board.

- Melissa Garrett, Elementary Teacher (2<sup>nd</sup> grade)
- McKayla Mills, Elementary Teacher (2<sup>nd</sup> grade)
- Mandy Forrey, Elementary Reading/Literacy
- Daishel Witcraft, Elementary Teacher (1<sup>st</sup> grade)

Mr. Olsen reported Grandparents Day was successful and several new parents came to the PTO Meeting.

**.2 Middle School**

**Mr. Burrup**

- |               |     |     |
|---------------|-----|-----|
| 1. Enrollment | 558 |     |
| • 5th Grade   |     | 146 |
| • 6th Grade   |     | 137 |
| • 7th Grade   |     | 142 |
| • 8th Grade   |     | 133 |

2. Financial Reports
3. New Hires: Scott Packer, Special Ed Language Arts  
Vanessa Mahler, Special Ed Para  
Vanessa Mahler, 7<sup>th</sup> Grade Volleyball Coach
4. Surplus Items:
5. Modified Dress Day for Jog a Thon September 25th

Shane Burrup -  
Enrollment numbers,  
Financials, New Hires,  
Modified Dress Day  
Jog a Thon Sept. 25th

Shane Burrup, FMS Principal, reported on:

Enrollment numbers, Jog-a-thon September 25<sup>th</sup> and asked for free dress day. Mr. Burrup reported the school year has been a great start and fall sports participation numbers are high. Mr. Burrup introduced the new Middle School Assistant Principal, Brooke Winston to the Board.

**.3 High School**

**Mrs. Haro**

1. Enrollment 532

- 8th Grade 1 (Geometry Student)
- 9th Grade 152
- 10th Grade 153
- 11th Grade 116
- 12th Grade 111

2. Financial Statements

3. Item

- Phone Use Policy at Lunch
- Start of the School Year

4. Other

- Key Dates
  - Homecoming Week September 9<sup>th</sup> – 13<sup>th</sup>
  - Power House VB Tuesday, September 10<sup>th</sup> @ 1:45
  - Powder Puff FB Game Wednesday, September 11<sup>th</sup> @ 2:00 p.m.
  - Spirit Assembly Friday, September 13<sup>th</sup> @ 2:00 p.m.
  - FFA Tailgate 5:00 to 6:30 p.m.
  - Homecoming Football Game vs. Cole Valley September 13<sup>th</sup> @ 7:00 p.m.
  - Homecoming Dance Saturday October 14<sup>th</sup> 9:00 to 12:00 p.m. MS Commons

Marci Haro – Enrollment  
Financials, Phone Use  
Policy, Key Dates

Marci Haro, FHS Principal, reported on:

Enrollment is going up, phone use policy and key dates. Mrs. Haro reported Homecoming week was successful with lots of school spirit. A spirit club called the “Den” just started with approximately 60 students and more students are signing up to join. Mrs. Haro reported the staff and students have been very positive.

Sandy Valadez -  
Director of Special  
Programs

**.4 Special Ed**

Sandy Valadez, Director of Special Programs, reported:

Summer School went very well with approximately 67 students. Special Ed and Migrant enrollment is going up. Mrs. Valadez stated the school year has been a great start.

2017-2018 Audit  
Financial Statement &  
Annual Report

**6.0 Action Items:**

**.1 2018-2019 Annual Audit Acceptance**

Accept the 2018-2019 Audit Financial Statement Annual Report as presented by Quest CPAs, P.C.

A Motion to Approve  
2018-2019 Audit  
Financial Statement &  
Annual Report

A motion was made by O’Dell and seconded by Hurtle to accept the 2018-2019 Audit Financial Statement and Annual Report as presented. The motion was unanimously approved.

Consideration of ISBA  
Resolution– Tabled until  
October Board Meeting

**.2 Consideration of ISBA Resolution**

Tabled until October Board Meeting.

A Motion to Approve of  
Bus Routes and Bus  
Safety

**.3 Approval of Bus Routes and Bus Safety**

A motion was made by O’Dell and seconded by Frye to approve bus routes and bus safety as presented. The motion was unanimously approved.

Fabricius–  
Strategic Plan –  
2019-2020

**.4 Strategic Plan**

Teresa Fabricius reported Strategic Plan is updated as of September 9, 2019 to meet the State requirement of district to have a new plan by October 1<sup>st</sup>.

Leads team members will look over testing data at September Leads Meeting. Fabricius asking board to approve/post 2019/2020 Strategic Plan as is now to meet the October 1<sup>st</sup> deadline and will be back with revised Strategic Plan at November Board Meeting.

Motion to Approve  
2019-2020 Strategic  
Plan

A motion was made by Frye and seconded by Hurle, to approve/post the current 2019-2020 Strategic Plan to meet the October 1<sup>st</sup> deadline. Revised Strategic Plan will be presented at November Board Meeting as presented. The motion was unanimously approved.

Motion to Approve  
Elementary, Middle  
School & High School  
Enrollment, Financials,  
Modified Dress day

**.5 Elementary, Middle School & High School Status Reports**

A motion was made by O'Dell and seconded by Howell to approve Elementary, Middle School and High School enrollment, financials, modified dress day as presented. The motion was unanimously approved.

Declaration of Surplus

**.6 Declaration of Surplus Property**

Elementary

**Elementary**

- 1 – Large AV cart
- 1 – Motor scooter
- 2 – Wood desk
- 8 – Black/gray computer carts/desk
- 2 – Two drawer file cabinet
- 5 – Boxes of dictionaries
- 1 – Popcorn machine container
- 1 – Teachers desk
- 3 – Boxes outdated Imagine It Curriculum
- 2 – Boxes of outdated Open Court
- 2 – Boxes of outdated Every Day Math
- 2 – Boxes of outdated Science curriculum
- 8 – Broken student chairs
- 7 – Broken student desk
- 8 – Retractable white screens
- 1 – Overhead projector broken bulb
- 25 – Geo boards

Middle School

**Middle School**

- 2 – Tan file cabinet
- 1 – Wood cabinet
- 1 – Book return
- 1 – Pair of speakers
- 6 – Shurley teaching items
- 5 – Writer's thesaurus
- 1 – Grammar & composition book
- 1 – Step Up to Writing teaching binder
- 1 – Write Source 2000
- 1 – Elements of Language
- 1 – Red 2 In Binder
- 2 – Student notebook dictionary & thesaurus

- 1 – Prentice Hall Literature Teacher Edition
- 1 – Crate of costumes
- 1 – Pencil pouch
- 3 – Magic School Bus CD
- 20 – Binders
- 55 – Writers express books
- 29 – Signature reading level g
- 33 – Signature reading level F workbook
- 10 – Elements of language binder
- 46 – Prentice Hall Literature text / black
- 21 – Prentice Hall Literature text / yellow
- 20 – Prentice Hall CD
- 56 – Easy grammar workbook
- 16 – Building dictionary skills books
- 76 – Prentice Hall Literature books
- 29 – Prentice Hall Literature teacher resources
- 22 – Classroom dictionaries & thesaurus
- 27 – Various ELA teacher manuals
- 240 – Discovery kids magazines (1992)

Transportation –  
Surplus –  
Bus #88, #89, #91, #97

**Transportation**

- Bus #88
- Bus #89
- Bus #91
- Bus #97

Motion to Approve  
Declaration of Surplus  
Property

A motion was made by O’Dell and seconded by Hurrle to approve declaration of surplus property as presented. A motion was unanimously approved.

Open Enrollment  
2019-2020 High School  
& Prep Academy

**.7 Open Enrollment Requests 2019-2020 – High School & Prep Academy**

- Student #259
- Student #260

Motion to Approve  
2019-2020 Open  
Enrollment

A motion was made by Frye and seconded by O’Dell to approve student #259 and #260 for 2019-2020 school year as presented. The motion was unanimously approved.

Fabricius – Policy 524  
“Personal Electronic  
Devices”

**7.0 Policy Review – First Read:**

**.1 Policy 524: Personal Electronic Devices**

Mrs. Fabricius recommended revisions to Policy 524 “Personal Electronic Devices” with the following revisions.

The Fruitland School District has determined that personal electronic devices can disrupt the educational process. Therefore, it is the policy of the Fruitland School District that personal electronic device use is prohibited from the time a student enters onto any Fruitland School District property/building and while under the instruction/supervision of a Fruitland School District staff member off school property during the entirety of the school day and/or school activity unless authorized by a teacher or staff member specifically regarding their classroom or activity. “The only exception to this policy would be during lunch time at the high school campus only.”

The Board will consider revisions to Policy 524 “Personal Electronic Devices” at the October Board Meeting.

Communications /  
Information Fabricius –  
Projects / Maintenance /  
Transportation /  
Technology

**8.0 Communications / Information:**

**.1 Declaration of Vacancy**

- Zone 2, Zone 4, Zone 5

**.2 ISBA Annual Convention**

- Nov. 6-8, 2019 Coeur d' Alene Resort

**.3 Projects / Maintenance / Technology / Transportation  
Projects / Maintenance:**

- Completing crow's nest this week
- MS & HS parking lots repaired & striped
- AC issues addressed

**Technology:**

- Transitioning to new server – IT staff working very hard

**.4 Communications from Superintendent**

- Achievement Data
- Bus shop letter
- Enrollment information
- Records retention

**Executive Session**

**9.0 Executive Session**

**.1 Idaho Code 74-206(1)(f)** To communications with legal counsel for the School District to discuss the legal ramifications of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated.

Motion to Approve  
Executive Session

Trustee O'Dell made a motion to enter into executive session as per Idaho Code 74-206(1)(f) to communicate with legal counsel for the School District to discuss the legal ramifications of and legal options for pending litigations or controversies not yet being litigated but imminently likely to be litigated. The motion was seconded by Frye.

Roll call vote was as follows:

- Layne Howell – yes
- Matt Frye - yes
- Debbie Hurrle - yes
- Diane O'Dell - yes
- Kelly Henggeler - yes

Motion carried. The board convened into executive session at 7:05 p.m.

**BE IT RESOLVED**, that following the executive session, the board will reconvene into open session for the purpose of conducting further business pursuant to Idaho Code 74-206(1)(f).

Resume to Open Session

**10.0 Resume to Open Session:**

The board was declared out of executive session at 7:40 p.m.

Adjournment

**11.0 Adjournment:**

Meeting adjourned at 7:41 p.m.

  
Chairperson

  
Clerk